

West Las Vegas School District
179 Bridge Street
Las Vegas, New Mexico 87701

Building & Grounds
Rental & Usage Agreement

Organization: _____

Responsible Party: _____

Address (Street, City, Zip): _____

Telephone: _____

Building And/or Grounds Requested: _____

Purpose Of Request: _____

Amount Of Deposit Required \$ _____ To Help Defray Maintenance And Custodial Upkeep...

\$ _____ Cleaning Fee

\$ _____ Utilities

\$ _____ Total Fee

\$ _____ Amount To Be Refunded

Other Requests Such as Chairs, Tables, Video Equipment, Etc. Must be Listed Below.

Building & Grounds Usage Agreement

By Signing This Agreement, Said Organization and/or Party Agrees To Pay For Any Damage To The Aforementioned Equipment and/or Building and/ or Grounds and Releases the West Las Vegas Public School District of Any Liability.

Copy of Insurance Policy Naming West Las Vegas Public Schools as Insured Is To Be Attached To This Contract.

Signature of Responsible Person: _____

Date Of Agreement: _____ Deposit Receipt #: _____

Deposit Received by: _____

Building Principal Or Site Supervisor

Superintendent Or Authorized Party

**Please Return
Original to: Business Office
Copy 1: Building Principal
Copy 2: Organization and/or Responsible Party**

Prices for Use of School Facilities

RECEPTION
12:00-5:00 P.M.

Kitchen

Cleaning - \$30.00
Utilities - \$10.00
Fee - \$50.00
Refund - \$10.00

Gym

Cleaning - \$50.00
Utilities - \$10.00
Fee - \$100.00
Refund - \$40.00

DANCE
6:00 P.M. – 1:00 A.M.

Kitchen

Cleaning - \$30.00
Utilities - \$10.00
Fee - \$50.00
Refund - \$10.00

Gym

Cleaning - \$40.00
Utilities - \$15.00
Fee - \$100.00
Refund - \$45.00
Security (Two Individuals)

Combination
Reception and Dance

Kitchen

Cleaning - \$40.00
Utilities - \$15.00
Fee - \$75.00
Refund - \$20.00

Gym

Cleaning - \$50.00
Utilities - \$20.00
Fee - \$125.00
Refund - \$55.00
Security (Two Individuals)